



Guide to Student Registration 2014-2015

Use this guide to help your students Join the Team on FuelUpToPlay60.com! Need help? Email StudentAmbassador@FuelUpToPlay60.com!

Be Prepared!

Make sure students have all required information ready to create their account on FuelUpToPlay60.com:

- Email Address (**Note:** Students under age 13 will need a parent email address to gain permission.)
- School name
- School Zip code
- A unique username and password (Remember, we do not recommend using first or last names as part of a student's username.)

TIP: Have students write down their username and password and keep it in a safe place once it has been accepted on FuelUpToPlay60.com. Once a student creates an account, they will use the same information to log in for following school years.

Get Online!

Once students have all of their information ready, it's time to get online! Remember, students under age 13 will need to gain Parent Permission before they can fully interact with the site. This process is detailed in the section entitled "Under 13 Permission" on the next page.

All Students

1. Visit FuelUpToPlay60.com and select "I'm a Student"
2. Click "Join Us!" in the box on the left hand side
3. Create a username and password
4. Enter date of birth

Over Age 13

5. Provide First and Last Name
6. Provide an email address
7. Select gender
8. Enter school's zip code, then select the school from the dropdown menu
9. Click "Next" and complete the additional profile info (including favorite NFL team, creating a security question, and the Fuel Up to Play 60 Pledge)

Under Age 13

5. Enter parent email address or select the option to download and print the paper Parent Permission Form
6. Validate Parent Permission (Process described on the next page)
7. Complete profile information by logging on FuelUpToPlay60.com with username and password and visiting the "My Account" page



Guide to Student Registration 2014-2015

Under 13 Permission

All newly registered students under age 13 must complete the Parent Permission process in order to complete their profile, link to a school, receive emails from Fuel Up to Play 60, enter contests, and more! There are two options which under 13 students can use to gain permission:

1. **Email Approval (Recommended):** The fastest and easiest way for under 13 students to get permission is to enter a parent email address when prompted after signing up for an account:

Parent's Permission
Fuel Up to Play 60 is dedicated to maintaining a safe, fun environment for students. Because you are under the age of 13, we have to get the okay from your parents before you can fully access the site. Please provide his or her name and email below.

Your Parent's Name (first and last)

Your Parent's Email

OR

My parent does not have e-mail

Download and print this permission form (Click here for the Spanish version) for your parent to fill out and return by fax, mail, or text message.

Once the parent email address is provided, Fuel Up to Play 60 will send an email to that address with a link and instructions to grant their child permission to use the site. Once that is completed, the student can log on to their account and finish the registration process by completing their profile on the "My Account" page.

2. **Parent Permission Form:** This option is only recommended in the event a parent email address is 100% not available. If a student must use this option, they may select "My parent does not have an email" and download the Parent Permission Form (available in English or Spanish). Once the form is signed and complete, follow the instructions to submit the paper form provided on the form itself. Once received, it will take at least 48 hours to process permission. Once completed, the student can finish the registration process by completing their profile on the "My Account" page.

NATIONAL DAIRY COUNCIL®



A PROGRAM OF



THE NFL MOVEMENT FOR AN ACTIVE GENERATION

©2014 National Dairy Council®. Fuel Up is a service mark of National Dairy Council.



Guide to Student Registration 2014-2015

FAQs

Do students need to create a new account every year?

Nope! Students are able to access their account with the same username and password as last year, which is why we recommend they write them down and keep them in a safe place.

Do under 13 students need to get parent permission every year?

Nope! Once an under 13 student has parent permission for their account, they do not need to repeat the process (unless the student decides to create a brand new account).

What can a student under age 13 do without parent permission?

Students who do not have parent permission can still access the student Dashboard and earn Points. However, students without parent permission cannot receive communications from the Fuel Up to Play 60 team, complete their profiles, link to their schools, enter contests/sweepstakes, or apply for a chance to become State/National Ambassador and attend the Student Ambassador Summit.

As an educator, can I give my students under age 13 permission to use the site?

No, permission must come from a parent for under 13 students to use the site.

I'm a Program Advisor, how will I know for sure that my students have successfully completed the registration process?

To confirm that the student has successfully completed registration, log in to the Educator Dashboard, choose the "My Team" tab, click on "List" and download the .CSV file that lists current, active students.

Why does Fuel Up to Play 60 need all of this information for my students to complete their online profiles?

- Birthdate: The Children's Online Privacy Protection Act (COPPA) regulations require parental consent for the collection or use of any personal information for students under the age of 13, so Fuel Up to Play 60 must verify the age of each student using the site.
- Email Address: Fuel Up to Play 60 uses email to communicate messages to students about campaigns, activating the program, contests, and more. Email addresses are also used to validate active accounts, reduce duplicate accounts and verify online activity. Parents can elect to use their own email address in place of a student's direct email address.
- School: In addition to providing a connection to the school's Program Advisor(s) and accumulating Points for the school, linking to a school provides validation of student accounts and helps students become eligible for more contests and prizes.